Community Grants
Project Cost Summary

The project cost worksheet contains four steps to develop and identify the total project cost and funding distribution of the project:
Step 1: Calculate total project cost.
Step 2: Allocate hard costs between cash match contribution or LCRA community grant request.
Step 3: Explain in-kind contribution.
Step 4: Review funding overview for the project.
There are built-in eligibility verifications to help make sure your request adds up and meets grant requirements.
Red boxes mean there are warnings/revisions necessary.
For examples of completed project cost summaries go to www.lcra.org/grants.

Complete green fields ONLY.

Step 1: Calculate total project cost.

Total Project Cost = Hard Costs of Project + In-kind Contributions

Enter a description for each line item of your project, the dollar amount of the hard costs and value of in-kind contributions, if any, for that item. Summarizing phases or similar activities/costs into one line item is preferred.
When calculating in-kind values, utilize current prevailing rates.

For more information concerning eligible project costs and in-kind contributions go to www.lcra.org/grants.

Line Item Description	Hard Costs	In-kind Contribution Value	Total Project Cost
Three new park benches from XYZ Company at $600 each	$ 1,800	$ -	$ 1,800
Three new picnic tables from XYZ Company at $800 each	2,400	-	2,400
One 55-gallon trash receptacle from XYZ Company at $500 each	500	-	500
Seven cubic yards of mulch at $43/cubic yard	300	-	300
			-
			-
			-
			-
			-
			-
Total	**$ 5,000**	**$ -**	**$ 5,000**

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Step 2: Allocate hard costs between cash match contribution or LCRA community grant request.

Enter the amount of money being contributed by the organization and the amount of money being requested as LCRA grant funding for each item.

Line Item Description	Matching Contribution		LCRA Community Grant Request Allocation	Total Project Cost
	$Cash$ Contributed by Organization	In-kind Contribution Value		
Three new park benches from XYZ Company at $600 each	$ -	$ -	$ 1,800	$ 1,800
Three new picnic tables from XYZ Company at $800 each	-	-	2,400	2,400
One 55-gallon trash receptacle from XYZ Company at $500 each	-	-	500	500
Seven cubic yards of mulch at $43/cubic yard	-	-	300	300
		-		-
		-		-
		-		-
		-		-
		-		-
		-		-
Total	**$ -**	**$ -**	**$ 5,000**	**$ 5,000**

Total Matching Contribution **$ - 0%**

Eligibility Verification - Grant Request

The minimum funding request is $1,000.
The maximum funding request is $50,000.

Based on the information entered in step 2, the grant request amount is over/(under) the LCRA community grant request limits by:

$ -

Total project cost in step 1 and step 2 **MUST** match.

Based on the information entered in step 1, the remaining amount of project costs to allocate in step 2 between cash contributed and LCRA community grant request is:

$ -

Eligibility Verification - Matching Requirement

Based on the information entered in step 1, the **minimum match requirement** for this project is: **$ - 0%**

Total project costs of $5,000 or less do not require a match.
Total project costs exceeding $5,000 require a match to avoid a point deduction during application review due to inability to complete the project.

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Step 3: Explain in-kind contribution.		
Please enter a description for each line item of in kind included in the project. Please be specific about type, quantities and calculations of value. Use current prevailing rates when calculating values.		
Line Item Description	**In-kind Contribution Value**	**Description**
Three new park benches from XYZ Company at $600 each	$ -	
Three new picnic tables from XYZ Company at $800 each	-	
One 55-gallon trash receptacle from XYZ Company at $500 each	-	
Seven cubic yards of mulch at $43/cubic yard	-	
	-	
	-	
	-	
	-	
	-	
	-	
	-	
Total In-Kind Contribution	**$ -**	

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Step 4: Funding Overview of Project

MUST match the grant request information section of the application.

This section provides an overview of the total project cost and funding breakdown of the project.

Hard Costs of Project	$	5,000	
In-kind Contribution Value		-	
Total Project Cost	**$**	**5,000**	
$Cash$ Contributed by Organization	$	-	
In-kind Contribution Value		-	
Total Matching Contribution	**$**	**-**	0%
Total Matching Contribution	$	-	0%
LCRA Commmunity Grant Request		**5,000**	100%
Total Project Cost	$	5,000	