

**Stakeholder Committee
LCRA/Austin Water Partnership
MEETING MINUTES**

Date: August 14, 2008
Location: LCRA Red Bud Center
3601 Lake Austin Blvd.
Austin, TX

Meeting Start: 10:00 am

Attendees:

Committee Members:

Hank Smith
Jon Beall
Marion Sanchez
Richard Eason
Dan Wilcox
Sandra Dannhardt
Valerie Bristol
Pete Dwyer
Jennifer Walker
Ronald Gertson
Mike Personett
Barbara Johnson

Absent: Debbie Gernes, Laura Marbury

Staff:

Karen Bondy, LCRA
James Kowis, LCRA
Lisa Hatzenbuehler, LCRA
Tom Hegemier, LCRA
Nora Mullarkey, LCRA
Suzanne Zarling, LCRA

Daryl Slusher, Austin
Teresa Lutes, Austin

Public

No attendees

Meeting Minutes:

Orientation meeting to better define the stakeholder committee role, how often the committee will meet, what the committee will discuss, how the committee will operate, who the committee reports to, and determine the term limits for each committee member.

Introduction

Karen Bondy of LCRA presented a brief history of LCRA/Austin relationship:

1937 - Tom Miller Dam was constructed after two previous dam failures. LCRA operates the dam and lake for the City.

1987 and 1998 - Water Agreements between Austin and LCRA

2007 – Supplemental Water Supply Agreement that settled return flows and initiated committees and other agreements to create an effective water partnership. This stakeholder committee is one of the Agreement's outcomes.

1. *Stakeholder Committee Role*
 - a. Provide advice to the Executive Management Committee (EMC) on Water Supply Decisions.
 - b. Organization chart is attached detailing the committee relationships.
2. *Committee Meeting Frequency*
 - a. Meet on a quarterly basis, unless there are no items to discuss.
 - b. Establish meeting dates well in advance, then, if no items require discussion, the meeting can be cancelled.
3. *Committee Discussion Topics*
 - a. Water Supply Decisions, defined as new water supplies.
 - b. Water quality relating to new water supplies.
 - c. Water conservation
 - d. The EMC will provide discussion topics for the committee to consider.
 - e. The committee may want to recommend topics for discussion to the EMC.
 - f. The stakeholder committee will most likely hear topics after consideration in their respective technical subcommittees. See the attached organizational chart.
 - g. Some committee members would like more information on climate change.
4. *Committee Operations*
 - a. The committee will meet at least once a year in the lower basin.
 - b. Committee members from remote locations may call in on a periodic basis.
 - c. There is no committee chair. Austin and LCRA staff will guide the process, prepare notes, facilitate the meetings, and provide materials in advance of the meeting.
 - d. Mission and vision statements will not be drafted at this time, the committee will wait and see if this is necessary after several meetings.
 - e. Attendees will attempt to reach consensus on an issue, if not, all input from the committee will be shared with the EMC.
 - f. Lead Austin and LCRA staff are Daryl Slusher and Karen Bondy respectively.

- g. Consider establishing a website for members to connect, post reports and information. The committee would like to receive a direct link to the City and LCRA websites.
 - h. Committee members would like to understand the unique backgrounds of each committee member and their relationship to water.
 - i. Committee seemed open to the concept of touring a dam, water treatment plant, or a technology manufacturing facility.
 - j. In summary, the committee desired:
 - i. Engagement with the public in an simple, yet meaningful format
 - ii. Some structure, but have flexibility to coordinate with the EMC
 - iii. May want a committee member or someone not on the committee to present on certain topics, depends on experience.
 - iv. One facilitator, point of contact to receive updates, share requests. First year, that person is Tom Hegemier with LCRA.
5. *Public Input, how to reach the public and make them aware of topics and activities*
- a. Through web sites, electronic newsletters, by the City and LCRA
 - b. Post meeting minutes on the web sites of the City and LCRA.
 - c. Committee members should keep their constituency informed of committee actions/topics.
 - d. Stakeholder committee can provide public input to the EMC.
6. *Committee Reporting*
- a. The committee reports directly to the Executive Management Committee (EMC).
 - b. A written committee meeting report will summarize the meeting discussion, be verified by the committee, then shared with the EMC. EMC feedback on the committee's input will be shared with the stakeholder committee as well.
 - c. Maintain history of committee actions.
7. *Term limits*
- a. See attached list.
 - b. Committee members can be nominated to serve a second term.

Next Committee Meeting Date: To be determined

Next Topic: Most likely the joint water conservation report by the City and LCRA.

Meeting Adjourned: 1:00 PM