
LCRA BOARD POLICY
308 – PURCHASING CONTRACTS

Dec. 15, 2020

308.10 PURPOSE

This policy establishes requirements for contracts for the purchase of goods, services, construction and software. This policy does not apply to contracts addressed in Board Policy 603 – Energy Transactions; or Board Policy 207 – Legal Matters and Alternative Dispute Resolution; it does not apply to contracts authorized and entered pursuant to Board Policy 301 – Finance or Board Policy 303 – Banking and Investments; and it does not apply to matters delegated by the LCRA Board of Directors to the LCRA Retirement Benefits Board of Trustees.

308.20 POLICY

It is the policy of LCRA that contracting for the purchase of goods, services, construction and software will take place in accordance with applicable legal requirements in a cost-effective, fair, competitive and inclusive manner.

308.30 BOARD APPROVAL REQUIREMENTS

Board approval is required for:

1. Any contract for consulting services with projected expenditures exceeding \$100,000, whether under the original contract or as a result of a change order; and
2. Any contract for goods, services (excluding consulting services), construction or software with projected expenditures exceeding \$5 million, whether under the original contract or as a result of a change order.

308.40 PROCEDURES

The general manager/CEO will ensure appropriate contracting procedures are developed and implemented.

308.50 REPORTING TO THE BOARD

The GM/CEO will provide a quarterly report to the Board on all contracts subject to this policy with projected expenditures exceeding \$100,000.

308.60 DISPOSAL OF SURPLUS MATERIALS

Materials no longer necessary, convenient or beneficial to LCRA may be sold, transferred or conveyed by the GM/CEO.

308.70 AUTHORITY

Texas Government Code, Chapter 2254

Texas Water Code, sections 49.211-49.232

Texas Health and Safety Code, Section 361.426 (Vernon's Supp. 1992)

LCRA enabling legislation

LCRA bylaws, sections 3.02, 3.04, 6.01 and 6.02

30 Texas Administrative Code, Section 292.13(4)

EFFECTIVE: July 1, 2002. Amended June 5, 2007; May 20, 2009; Feb. 16, 2011; Sept. 21, 2016; and Dec. 15, 2020. Combined from Board Policy 209 – Purchasing effective April 1986. Amended March 19, 1987 (republished); Dec. 14, 1989; April 23, 1992; Feb. 18, 1993; Sept. 22, 1994; May 18, 1995; Oct. 20, 1999; and June 21, 2000; and Board Policy 204 – Contract Services effective Sept. 19, 1985. Republished June 23, 1988. Amended Dec. 12, 1991; May 20, 1993; Sept. 22, 1994; and March 22, 2000.