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## LCRA BOARD POLICY

### 308 – PURCHASING CONTRACTS

Jan. 18, 2023

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#### **308.10 PURPOSE**

This policy establishes requirements for contracts for the purchase of goods, services, construction and software. This policy does not apply to contracts authorized or addressed in Board Policy 603 – Energy Transactions or Board Policy 207 – Legal Matters and Alternative Dispute Resolution; contracts authorized and entered pursuant to Board Policy 301 – Finance or Board Policy 303 – Banking and Investments; and matters delegated by the LCRA Board of Directors to the LCRA Retirement Benefits Board of Trustees.

#### **308.20 POLICY**

It is the policy of LCRA that contracting for the purchase of goods, services, construction and software will take place in accordance with applicable legal requirements in a cost-effective, fair, competitive and inclusive manner.

#### **308.30 BOARD APPROVAL REQUIREMENTS**

Board approval is required for:

1. Any contract for consulting services with projected expenditures exceeding \$250,000, whether under the original contract or as a result of a change; and
2. Any contract for goods, services (excluding consulting services), construction or software with projected expenditures exceeding \$5 million, whether under the original contract or as a result of a change.

#### **308.40 PROCEDURES**

The general manager/CEO will ensure appropriate contracting procedures are developed and implemented.

#### **308.50 REPORTING TO THE BOARD**

The GM/CEO will provide an annual expenditure report to the Board on all contracts subject to this policy exceeding \$250,000.

## **308.60            DISPOSAL OF SURPLUS MATERIALS**

Materials no longer necessary, convenient or beneficial to LCRA may be sold, transferred or conveyed by the GM/CEO.

## **308.70            AUTHORITY**

Texas Government Code, Chapter 2254

Texas Water Code, sections 49.211-49.232

Texas Health and Safety Code, Section 361.426 (Vernon's Supp. 1992)

LCRA enabling legislation

LCRA bylaws, sections 3.02, 3.04, 6.01 and 6.02

30 Texas Administrative Code, Section 292.13(4)

**EFFECTIVE:** July 1, 2002. Amended June 5, 2007; May 20, 2009; Feb. 16, 2011; Sept. 21, 2016; Dec. 15, 2020; and Jan. 18, 2023. Combined from Board Policy 209 – Purchasing effective April 1986. Amended March 19, 1987 (republished); Dec. 14, 1989; April 23, 1992; Feb. 18, 1993; Sept. 22, 1994; May 18, 1995; Oct. 20, 1999; and June 21, 2000; and Board Policy 204 – Contract Services effective Sept. 19, 1985. Republished June 23, 1988. Amended Dec. 12, 1991; May 20, 1993; Sept. 22, 1994; and March 22, 2000.