



Community Grants Grant Completion Report

Your community project will not be considered complete until this form is signed and submitted to LCRA. Reports should be concise and include only relevant information. Submit the report by uploading it to the online grant portal.

Please print/type legibly.

Organization: _____

Contact Name: _____ Phone: _____

Contact Email: _____ Date: _____

Grant Amount: _____ Project Completion Date: _____

Grant Project Description:

Progress and Results

Describe the community improvements made with this grant.

Successes and Challenges

Describe the significant successes and challenges your organization experienced related to the funded grant.

Additional Information

Please share anything else that happened during the grant period that impacted the community project, either positively or negatively.

Project Cost Summary

Using the table below, please report actual expenditures and in-kind contributions. This pertains specifically to the funds received by LCRA. Provide an explanation for any discrepancies between actual and projected spending (refer to your grant application or grant agreement for original project costs, if needed) in the project cost narrative below.

Expenditure Description	LCRA Funds	Your Funds	In-Kind Value	Total
Total Project Cost				

Project Cost Narrative

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The parties agree that this Grant Completion Report may be executed by electronic signature in accordance with Chapter 322 of the Texas Business and Commerce Code. The party executing this report attests that they are the individual whose name appears below the electronic signature. The parties intend for electronic signatures to be a legally binding equivalent of handwritten signatures.

Date: _____

Signature: _____

Name: _____

Organization: _____