



Firm Water Conservation Cost-Share Program

The Firm Water Conservation Cost-Share Program is designed to encourage and accelerate the adoption of water conservation measures by providing direct funding to LCRA firm water customers to help offset the cost of water efficiency projects and programs established by the customer.

The application should include the following:

- Customer profile
- Project profile
- Authorization
- Project narrative (maximum of three pages)*
- Project timeline*
- Detailed project budget*
- Documentation*
- Letter certifying funds are available for the completion of project
- Supporting documentation for all matching in-kind and cash contributions
- Documentation of approved funding from other sources

*Project applications missing any of these documents will not be considered for funding.

Send completed applications to Stacy Pandey at stacy.pandey@lcra.org or

Stacy Pandey
Lower Colorado River Authority
P.O. Box 220
Austin, TX 78767-0220

All potential applicants are encouraged to call Stacy at 512-578-7471, prior to submitting an application for more information regarding eligibility requirements.

Firm Water Conservation Cost-Share Program Application

Date _____

CUSTOMER PROFILE

Organization Name: _____ Tax ID Number: _____

Mailing Address: _____

City: _____ Zip: _____

Physical Address: _____

City: _____ Zip: _____

Please provide the name and contact information of the project manager who will oversee the implementation of this project.

Contact Name: _____

Title: _____

Mailing Address: _____

City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Mail should be sent to: Organization Address Primary Contact Address

PROJECT PROFILE

Project Title and Brief Description:

Amount of Cost-Share Funding Requested: \$ _____ Total Project Cost: \$ _____

Will the requested funds enable the completion of the overall project? Yes No

Is this an emerging technology project? Yes No

AUTHORIZATION *(This application form must be signed by the person authorized to represent the Applicant.)*

Name (print): _____ Signature: _____ Date: _____

Title: _____ Phone: _____ Email: _____

PROJECT NARRATIVE

The narrative must include the following, if applicable:

1. A concise overview of the proposed project, including the need for the project, project objectives, the target group, the primary strategies for implementation, the conceptual design and/or specifications, and the expected equipment life:

2. How the cost-share funds will be used:

3. Population of the community in which the project is located:

4.

The amount of estimated annual water savings associated with project implementation.

a. Water savings estimate (in acre-feet):

b. Cost per acre-foot of water saved:

c. Total up-front cost per acre-foot of water saved and the cost per acre-foot annualized over the lifetime of the project using a discount rate of 5% (not applicable to emerging technology projects):

d.

Methodology used to calculate savings and references to any studies or research that helps support these savings estimates. If available, use five years of water use data for recycled water projects (not applicable to emerging technology projects):

e. All assumptions used must include descriptions and/or back-up information:

f. Estimated duration of water savings in the calculations:

5. How the project will be monitored to quantify savings for the final report and how savings will be tracked over time:

6. Information on multiple benefits, if any, associated with the project (e.g., energy efficiency, water quality improvement, stormwater control, resiliency of water supply during drought restrictions):

7. How the project will be maintained after completion:

8. Emerging technology project requirements:
 - a. Percentage of population impacted within service area: _____
 - b. Evidence of innovation (e.g., not widely adopted in region):

 - c. Availability on multiple technology platforms (e.g., mobile, web):

 - d. Replicability (the program can be implemented for other water suppliers):

PROJECT TIMELINE

Must include the estimated completion dates of all phases of the project. Project must be completed within 12 months, unless otherwise noted.

DETAILED PROJECT BUDGET

(Include as an attachment when submitting the application.)

Budget must include the itemized costs and funding sources (see the Sample Budget below), if applicable:

1. Breakdown of all expected project costs.
2. Amount of cost-share funding requested from LCRA.
3. Applicant's contribution.
 - a. Any in-kind contributions to the project and the associated dollar values.
 - b. Any financial contributions to the project.
4. Other funding requested or already committed from other agencies.

Sample Budget

Note: This is a sample summary of project costs. Other line items may be necessary in order to convey the required information concerning project budget.

<i>Project Costs</i>	AMOUNT
Itemized In-Kind Contribution ¹ <ul style="list-style-type: none"> • i.e. Associated salaries and wages, materials, etc. 	\$ X
Project Materials and Construction <ul style="list-style-type: none"> • i.e. Estimated cost of construction, materials, conservation equipment, etc. 	\$ X
Other Related Expenses	\$ X
Total Project Cost	\$ X
<i>Funding Sources</i>	
Cost-Share Fund Request	\$ X
State/Federal Funds	\$ X
Customer Funding	\$ X
Total Project Cost	\$ X

¹If some of the project work is being done "in-house" or "in-kind", a brief description is necessary.

DOCUMENTATION

(Include as attachments when the submitting the application.)

1. Letter certifying that funds are available for the completion of project.
2. Supporting documentation for all matching in-kind and cash contributions.
3. Documentation of approved funding from other sources.