



## CONTINUED USE AUTHORIZATION (REINSPECTION) PROCESS

LCRA requires an on-site sewage facility (OSSF) inspection each time a property is sold before the new owner receives a Continued Use Authorization. An inspection is also required for a system that is repaired and for homes being retrofitted with low-flow devices to add a bedroom. LCRA must perform the inspection and approve the OSSF before the new owner uses it.

If the homeowner chooses not to personally uncover the required OSSF components, LCRA recommends that a licensed septic system installer perform the work.

Read and complete the following required information:

\_\_\_\_\_ Complete Continued Use Authorization Application (Form 1139)

\_\_\_\_\_ If the owner of record is not the current owner, then LCRA requires an OSSF Application for Continued Use (Form 1100) with the owner's signature in addition to the Request for Reinspection. If the property is owned by a company, the person who signs the application must provide proof he or she can sign on behalf of the company.

\_\_\_\_\_ Provide a floor plan of the residence showing all rooms, including closets, with the total amount of heated and or cooled square footage of the residence/establishment.

\_\_\_\_\_ Provide a copy of the Multiple Listing Service (MLS) or letter from the owner verifying the number of bedrooms.

\_\_\_\_\_ O&M Contract and maintenance inspections for aerobic treatment systems.

\_\_\_\_\_ \$150.00 fee.

Please Note: When a sale transaction closes, **the new owner must submit a Form 1100 and O&M Contract (if required) for approval to continue using the OSSF.** This form will be provided by LCRA along with approval paperwork if the OSSF passes the inspection.





## Reinspection Application

Application No. _____	Received By: _____	
Fee: \$ _____	Check No. _____	Date: _____
O&M Required: ____yes ____no		

Type of Inspection (complete sections indicated).

**Sale** \_\_\_\_\_      **Refinance** \_\_\_\_\_      **Retrofit** \_\_\_\_\_      **Repair** \_\_\_\_\_  
(Section A)                      (Section A)                      (Section A & B)                      (Section A & C)

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No. ( ) \_\_\_\_\_      Nearest Lake: \_\_\_\_\_

Subdivision: \_\_\_\_\_      Section: \_\_\_\_\_      Block: \_\_\_\_\_      Lot No.(s): \_\_\_\_\_

Reinspection property address: \_\_\_\_\_      City: \_\_\_\_\_

If not in a subdivision, give full legal description: \_\_\_\_\_

Contact person making request: \_\_\_\_\_      Phone No. ( ) \_\_\_\_\_

**Section A**      Single-family number of bedrooms: \_\_\_\_\_      Commercial (type of business): \_\_\_\_\_

Check source(s) of water supply: ( ) Subdivision ( ) Water district, name of provider: \_\_\_\_\_  
( ) Well ( ) Cistern ( ) Lake pump (LCRA requires a contract for the use of water from the Highland Lakes)

Number of people using plumbing daily: \_\_\_\_\_      Gallons used per day: \_\_\_\_\_

Any history of problems with the system? No: \_\_\_\_ Yes \_\_\_\_ If yes, explain: \_\_\_\_\_

Has the system been used for the last seven consecutive days? No \_\_\_\_ Yes \_\_\_\_

**Section B**      In certain instances, LCRA allows a property owner to add one bedroom or potential bedroom over what the system is currently approved to accommodate, provided the residence is retrofitted with low-flow toilets, showerheads and faucet aerators. **Contact the LCRA office for this determination.** LCRA personnel must verify the installation of these devices. The current property owner must complete and sign the Water Agreement to Maintain Water-Conserving Devices on the reverse side of this form.

**Section C**      Type of repair work to be performed to the system: \_\_\_\_\_

**You may proceed with your repair to the system.** LCRA must inspect the work performed prior to backfilling. The property owner or a Texas Commission on Environmental Quality licensed installer must perform all repair work to the system. No repair work may be performed on a drainfield except for repairing damaged drip irrigation tubing and repairing solid lines.

\_\_\_\_\_  
Property owner's signature or owner's authorized agent

\_\_\_\_\_  
Date

FORM 1139

# Floor Plan

(Must be submitted with application)

Show outside house dimensions, heated square footage, each room's use, all closets and all interior walls.  
A resubmittal is required if changes are made to the house size or room configuration.

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Signature

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Date

P.O. Box 220 L-110, Austin, TX 78767  
512-578-3216 or 800-776-5272, Ext. 3216  
Fax 512-578-3501



2643 N. Wirtz Dam Road, Marble Falls, TX 78654  
Fax 830-693-6242

DATE: \_\_\_\_\_

TO: LCRA

FROM: \_\_\_\_\_

PROPERTY LOCATION: \_\_\_\_\_

LCRA's on-site sewage facilities (OSSF) rules define a bedroom or potential bedroom as:

A room which serves, or could serve, for overnight sleeping, and which is heated and/or cooled and has adequate size, privacy, and a closet. A room which serves for overnight sleeping and/or which contains a bed shall be considered a bedroom, regardless of the presence or absence of a closet.

The property at the above referenced location has been advertised as a \_\_\_\_\_ bedroom residence with \_\_\_\_\_ square feet of heated/cooled living area in accordance with the definition of a bedroom in the LCRA OSSF rules.

\_\_\_\_\_  
Property Owner Printed Name

\_\_\_\_\_  
Property Owner Signature