



Community Grants Project Cost Summary

The project cost worksheet contains four steps to develop and identify the total project cost and funding distribution of the project:

Step 1: Calculate total project cost.

Step 2: Allocate hard costs between cash match contribution or LCRA community grant request.

Step 3: Explain in-kind contribution.

Step 4: Review funding overview for the project.

There are built-in eligibility verifications to help make sure your request adds up and meets grant requirements.

Red boxes mean there are warnings/revisions necessary.

For examples of completed project cost summaries go to www.lcra.org/grants.

Complete green fields ONLY.

Step 1: Calculate total project cost.			
Total Project Cost = Hard Costs of Project + In-kind Contributions			
Enter a description for each line item of your project, the dollar amount of the hard costs and value of in-kind contributions, if any, for that item. Summarizing phases or similar activities/costs into one line item is preferred.			
When calculating in-kind values, utilize current prevailing rates.			
For more information concerning eligible project costs and in-kind contributions go to www.lcra.org/grants .			
Line Item Description	Hard Costs	In-kind Contribution Value	Total Project Cost
Rainwater harvesting materials	\$ 1,000	\$ -	\$ 1,000
Plumbing tie-in	1,200	300	1,500
Construction of rainwater collection system	2,500	250	2,750
Purchase and installation of gravel and pavers for pathways	550	250	800
Materials, construction and installation of bird baths	-	200	200
			-
			-
			-
			-
			-
Total \$ 5,250 \$ 1,000 \$ 6,250			



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Step 2: Allocate hard costs between cash match contribution or LCRA community grant request.					
Enter the amount of money being contributed by the organization and the amount of money being requested as LCRA grant funding for each item.					
Line Item Description	Matching Contribution		LCRA Community Grant Request Allocation	Total Project Cost	
	\$Cash\$ Contributed by Organization	In-kind Contribution Value			
Rainwater harvesting materials	\$ 250	\$ -	\$ 750	\$ 1,000	
Plumbing tie-in	-	300	1,200	1,500	Eligibility Verification - Grant Request The minimum funding request is \$1,000. The maximum funding request is \$50,000. Based on the information entered in step 2, the grant request amount is over/(under) the LCRA community grant request limits by:
Construction of rainwater collection system	-	250	2,500	2,750	
Purchase and installation of gravel and pavers for pathways	-	250	550	800	
Materials, construction and installation of bird baths	-	200	-	200	
		-		-	
		-		-	
		-		-	Total project cost in step 1 and step 2 MUST match.
		-		-	Based on the information entered in step 1, the remaining amount of project costs to allocate in step 2 between cash contributed and LCRA community grant request is:
		-		-	
Total \$ 250 \$ 1,000 \$ 5,000 \$ 6,250				\$ -	
Total Matching Contribution \$ 1,250 20%					

Eligibility Verification - Matching Requirement	
Based on the information entered in step 1, the minimum match requirement for this project is:	\$ 1,250 20%
Total project costs of \$5,000 or less do not require a match.	
Total project costs exceeding \$5,000 require a match to avoid a point deduction during application review due to inability to complete the project.	



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Step 3: Explain in-kind contribution.		
Please enter a description for each line item of in kind included in the project. Please be specific about type, quantities and calculations of value. Use current prevailing rates when calculating values.		
Line Item Description	In-kind Contribution Value	Description
Rainwater harvesting materials	\$ -	
Plumbing tie-in	300	XYZ Plumbing is donating \$300 worth of labor and materials toward the project.
Construction of rainwater collection system	250	XYZ Landscaping is donating \$250 worth of labor and materials toward the project.
Purchase and installation of gravel and pavers for pathways	250	Two hours of heavy equipment use, at \$125/hour, is being donated by an organization member. (\$250)
Materials, construction and installation of bird baths	200	Materials, construction and installation of bird baths are being donated by a local eagle scout as a community service project.
	-	
	-	
	-	
	-	
	-	

Total In-Kind Contribution \$ 1,000



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Step 4: Funding Overview of Project				
MUST match the grant request information section of the application.				
This section provides an overview of the total project cost and funding breakdown of the project.				
Hard Costs of Project		\$	5,250	
In-kind Contribution Value			<u>1,000</u>	
Total Project Cost		\$	<u><u>6,250</u></u>	
\$Cash\$ Contributed by Organization		\$	250	
In-kind Contribution Value			<u>1,000</u>	
Total Matching Contribution		\$	<u><u>1,250</u></u>	20%
Total Matching Contribution		\$	1,250	20%
LCRA Community Grant Request			<u><u>5,000</u></u>	80%
Total Project Cost		\$	<u><u>6,250</u></u>	